

Town of Danville
Selectboard Minutes
September 2, 2021
Danville Town Hall (6:00 pm)

Board Members Present Using Microsoft Teams: Ken Linsley, Peter Griffin and Kellie Merrell

Board Members Present: Eric Bach

Board Members Absent: Kristin Franson

Others Present: Audrey DeProspero, Keith Gadapee, Martin Larrabee, Jeremiah Little, and Alison Low

Meeting was called to order by Vice Chair Eric Bach at 6:02 pm.

1. **Additions to the agenda:**

- Thank You Card from Town Band
- Resignation of David Houston from Conservation Commission
- Suggestion for Grant Committee
- Parking on Sugar Ridge (Jeremiah Little)

2. *Motion by Kellie Merrell, 2nd by Ken Linsley to approve **minutes of the Regular meeting of August 24, 2021** with changes to page 2 (reword second sentence) and correct Hut/s to Hut's. Vote 4-0-0. All in favor.*

3. **Visitor:**

- Alison Low – Energy Committee is requesting to have an EV (electric vehicle) Caravan on Saturday, September 18th during the EV Fair which will take place at Marty's First Stop on Route 2 from 10 am until 2 pm. There has been a lot of interest in an EV Fair. Green Mountain Power is a major sponsor of this event. There will be festivities and a short parade of EVs through Town. Approximately 12 EVs and a few hybrids. The parade coordination is being done for Saturday morning at 9:45 am starting at the Community Center parking lot and turning right on to Route 2, then right on to Park Street, then right on to Brainerd, then right on to Mountain View and then right on to Route 2 ending at Marty's First Stop.

Keith Gadapee noted in order to have a parade on Route 2 a state permit is required.

Peter Griffin wondered if this was actually a parade or a procession.

Eric Bach discussed state permit requirements for a parade on Route 2.

Alison Low inquired if anyone knew what measures could be taken to stop people from joining in the parade if they were not driving an EV.

Jeremiah Little discussed Light Up the Night parade whereas they stayed within the village so that they did not contest with state roads.

Car route procession discussed and suggested was to use Methodist Church parking lot.

Alison Low noted people would be able to register on line soon for this event. There will be EV bikes and GMP incentives and lots of information available along with dealers at the EV Fair.

Consensus of Selectboard was all were in agreement of approval.

- Jeremiah Little, 92 Sugar Ridge Road – parking concern – neighbor of 154 Sugar Ridge Road has had three or four large gatherings this summer which lasted all day long. The concern is

lining either side of the cul-de-sac with too many vehicles and causing difficulty for emergency services to gain access if and when needed. Jeremiah Little has had difficulty getting in to his own driveway during these events. A discussion with the neighbor has not been had.

Eric Bach suggested Jeremiah Little make first contact with the neighbor.

Keith Gadapee noted there were no regulations preventing persons from parking in the Town right of way.

Ken Linsley noted persons should not obstruct access to traffic or emergency service vehicles.

Peter Griffin discussed egress in and out of area.

Ken Linsley noted in the past, the Selectboard has typically written letters to residents for concerns occurring in Town.

Consensus is to write a letter to the neighbor.

4. **Town Clerk** (Wendy Somers) – Audrey DeProspero spoke on behalf of Town Clerk
- Town Hall window cleaning, inside an out– Wendy Somers reached out to two contractors, one of which has declined and the other submitted a quote in the amount of \$700. Requirements for quotes was a concern. Was another quote needed or could the \$700 quote be accepted.

Eric Bach thought the \$700 quote was a bit high and has other contractor contact information that Wendy Somers can reach out to.

Consensus is to see what we have paid in the past and contact an additional contractor.

5. **Highway Foreman** (Keith Gadapee)
- Curb Cut for Walden Hill (Weston Standish) beyond end of payment on left going uphill.

Motion by Kellie Merrell, 2nd by Peter Griffin to accept Curb Cut on Walden Hill Road and approve with Eric Bach signing. Vote 4-0-0. All in favor.

- Curb Cut for Oneida Road (Rachel Corrow/Laura Knowlton) house to be built. Log landing entrance change to a driveway.

Motion by Kellie Merrell, 2nd by Ken Linsley to accept and approve with Eric Bach signing the Curb Cut on Oneida Road. Vote 4-0-0. All in favor.

- VLCT information for Advisory shoulder on Peacham Road – liability is on the Town if lines are put back on for shoulder.

Keith Gadapee discussed V2V project, connecting the Rail Trail to center of Town, FHWA system study across nation, participation in study, collection of data, and removal of noncompliant MUTCD signs. Keith Gadapee thought there were three options for the Town: (1) extend study with bike lanes, write letter to FHWA, remove the non-compliant MUTCD signs, collect more data and report information back to FHWA at the end of the designated time period the findings just like the Town did last year or (2) go back to the way it was by painting center line or (3) for the Town to take responsibility for the bike lanes without it being approved by FHWA with the non-approved MUTCD signs.

Peter Griffin wondered if the Town was shielded by first option.

Keith Gadapee was unsure however the novel signs would need to be removed.

Kellie Merrell thought if the Town did nothing and did not paint the lines there would be more of a liability.

Keith Gadapee noted reflectors were currently in the middle of the road and road construction signs were still up.

Kellie Merrell suggested to paint lines for experimental lanes and ask permission for extension of the experiment.

Ken Linsley inquired who would be the data collector for the site.

Keith Gadapee thought Doug Morton and Kate Whitehead as they did the first data collection.

Ken Linsley thought both Doug Morton and Kate Whitehead should be contacted about data collection.

Ken Linsley was concerned with liability and wondered who the letter from the Federal Highway Administration was addressed to. From a liability standpoint, painting the lines down the center is the least safe for bikers and pedestrians and to put it back to original would endanger persons.

Kellie Merrell favors painting road with bike lanes and keeping signs up.

Peter Griffin discussed participating in study, receiving results, prioritizing safety of road by painting lines, and all the data would create a record of safety concerns.

Eric Bach discussed the need for sidewalks but noted the Town did not have the finances.

Motion by Kellie Merrell, 2nd by Peter Griffin to not extend the study but to paint the lines and keep the signs. Vote 4-0-0. Motion carries.

- A landowner who does not live in Town chose to dig across a Town road without permission. The Highway Department received three calls from neighboring residents. The landowner moved a culvert and changed the water flow to direct the water to a pond that was just dug. A letter has been sent with a deadline for response to the landowner.

Peter Griffin inquired about the Highway Budget specific to the Class 2 Paving line which is over expended.

Keith Gadapee noted it was due to the Peacham Road project. The Selectboard decided to take the annual budget for paving and inflate the number to reduce what the Town was going to borrow. The full figures are listed, not the borrowing amount from the bank. The paving line will revert back to the original number and then an additional line will be added to show what was borrowed from the bank. The Peacham Road Project was a Warrant Article and the Town had to wait for Town approval before crediting the line item.

- Concrete Contractor – the proposal from Ross Page Foundation included an additional \$500 for an additional inch to be put in the slab. The work can be started as soon as state permits are in. Keith Gadapee thought the additional inch in concrete was a good idea and requested approval to expend \$500 in addition to the original \$11,300 proposal that was approved.

Motion by Ken Linsley, 2nd by Peter Griffin to approve the \$500 additional expenditure for Ross Page Foundation for the concrete work on the Recycling addition. Vote 4-0-0. Motion carries.

6. Issues and Information (All)

- (a) **Proposals for Building Work for MMIG for new Recycle Building** – three building proposals received. Keith Gadapee reached out to twelve contractors.

Fenoff & Hale Construction, Inc. \$58,300.00, start 5-1-22, complete 10-1-22.

Michael K. Walsh & Son Builders, LLC \$66,350.00, start Jan 2022, complete March 2022.

Martin Larrabee Construction \$81,748.53, start contingent upon concrete completion, complete in five weeks.

Kellie Merrell discussed Recycle Building budget: \$50,000 for construction and \$5,000 for electric.

Selectboard discussed and compared submitted information.

Noted was the Martin Larrabee submission had different specifications from the other submissions.

Discussed was deadline for completion of grant received (2 years from 5/26/21).

Discussed was differences in bids and it was suggested that two of the three contractors be contacted to clarify the word 'estimate' and how rodent specifications and cross sections of building is being handled

Keith Gadapee to reach out to contractors to ask a few more questions.

- (b) **Proposals for Electrical Work for MMIG for new Recycle Building** – two electrical proposals received. Keith Gadapee reached out to five contractors.

CFW Electric \$5,000.00, start 10-1-21, complete 12-31-21.

Catamount Electric \$5,985.00, start 1-3 weeks once notified project is ready, complete within 1-2 weeks after start.

Consensus is not to make a decision tonight on either the building or electrical submissions due to meeting with wetlands person tomorrow.

- (c) **Field Mowing update** – Audrey DeProspero – at a previous meeting, Conservation Chair requested field mowing to be added to the future Town mowing bid. The current mower has been asked to look at the area to determine if in fact the area is accessible and the cost for the area to be mowed.

It has been found that the area is accessible and it would be approximately \$75 per mowing for the field, however many companies charge more if not done weekly knowing the mowing will be harder.

The Conservation Commission will meet September 7th to discuss parameters for mowing and report back to the Selectboard.

- (d) **Sewer Update** – Ken Linsley – conference call on Tuesday with Lemna and manufacturing representative. Proposed suggestions were discussed. Now waiting for feedback.
- (e) **Trees on Green (update)** – Audrey DeProspero – Conservation Commission will meet September 7 and will discuss tree replacement and get back to the Selectboard with their recommendations and suggestions.

Ken Linsley suggested the Conservation Commission also consider recommendations for the three trees removed from Hill Street Park.

- (f) **Town Hall Clock update** – Audrey DeProspero – D'Avanza Clock Repair has been contacted and will look at the Town Hall clock sometime in late September early October.
- (g) **Millstone update** – Audrey DeProspero – Chris Colby has been contacted about setting the donated millstone as a table in the semicircle of stonework that he previously did for the Town as part of the Route 2 redesign project on the lower Green. Chris Colby has

been working out of the area but has indicated his interest in the project and will be in touch soon.

- (h) **Grant Committee** – Kellie Merrell – suggested setting up a grant committee based on a suggestion from Greg Prior.

Ken Linsley thought a committee would confuse the process and would need a focus which would come from the Selectboard.

Eric Bach noted there are people who do grant administration for a living.

- (i) **Town Band Thank You** – Eric Bach – Ellen Gold sent a Thank You note to the Selectboard and Clayton Cargill for allowing the Danville Town Band to redeem returnable bottles this summer from the Recycle Center. This effort allows the band to purchase new music to share with the community.

- (j) **Conservation Commission Member Resignation** – Eric Bach – Dave Houston is resigning from Danville's Conservation Commission effective September 2021. He has been a member since the creation of the commission which started on June 1, 2006.

Selectboard suggested sending a letter of recognition thanking Dave Houston for his dedication and time commitment to the Conservation Commission.

7. **Financials:** Orders to review and sign

Motion by Ken Linsley, 2nd by Kellie Merrell to authorize Vice Chair Eric Bach to review and sign the Financial Orders on behalf of the Selectboard. Vote 4-0-0. All in favor.

8. **Adjourn** – *Motion by Ken Linsley, 2nd by Kellie Merrell to adjourn at 8:00 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted September 03, 2021 at 11:00 am.