

Town of Danville
Selectboard Minutes
August 5, 2021
Danville Town Hall (6:00 pm)

Board Members Present Using Microsoft Teams: Kristin Franson and Eric Bach

Board Members Present: Ken Linsley

Board Members Absent: Peter Griffin and Kellie Merrell

Others Present Using Microsoft Teams: Chelsea Hewitt and Greg Prior

Others Present: Audrey DeProspero, Keith Gadapee, Wendy Somers, Wendy Larrabee, Dawn Pastula, Chris Burns, Scott Burns, Brian Henderson (DRB), Evangelyn Morse (DCC), and Bridget Ferrin (DCC)

Meeting was called to order by Chair Ken Linsley at 6:00 pm.

1. **Additions to the agenda:**

- Autumn on the Green
- Brian Henderson
- Millstone

2. *Motion by Eric Bach, 2nd by Kristin Franson to approve **minutes of the Regular meeting of July 15, 2021** as written. Vote 3-0-0. All in favor.*

3. **Visitor:**

- Chelsea Hewitt – Use of Town Hall 2nd Floor – Saturday, October 23rd from 6:30 pm until 11:00 pm for two back to back movies (cleanup will follow). There is no charge for attendance however, prepared foods by a caterer will be available for purchase. The \$100 Security Deposit for Non Profits is being requested to be waived as the Chamber of Commerce is putting on this event.

Motion by Kristin Franson to approve.

Eric Bach abstained.

For motion to continue a quorum is required.

Consensus is to carry subject to next meeting for vote.

- Christy Burns – Route 2 Options –

Christy Burns spoke to Brandon Kipp at AOT who suggested work and changes should be done now to coincide with 2022-2023 paving of Route 2 project. Christy Burns is seeking to reduce the speed limit near and around the Hastings Store and Pond camp area. She is seeking the Selectboard to ask AOT to reduce the speed limit to 30 mph and reduce the 50 mph speed limit in a progressive manner.

Ken Linsley noted he was waiting to hear back from Doug Morton of NVDA on traffic volumes, speed and the safety survey which is being done.

Discussed was Village to Village proposal and roundabout suggestion which AOT said there was not enough space.

Greg Prior spoke of Marshfield and Plainfield's upgrades and wondered if the Town should look at what was done in those towns.

Kristin Franson spoke of incoming ARPA funds and wondered if those funds could be used for research and investigation for the areas of concern.

Ken Linsley noted that when information is received from NVDA it could be made available to the public.

Christy Burns suggested installing flashing signs to make drivers aware of their speed and the current speed of the road.

Keith Gadapee noted flashing strobes are not normally allowed on Route 2 as they are distracting to drivers.

- Libby Hillhouse – Target Practice Concern – postponed until August 19th.
- Evangelyn Morse, Conservation Commission Chair – Field Mowing – Right of Way access road to Pumpkin Hill Town Forest is in need of mowing. The open field was once mowed by volunteers who owned small tractors or mowers. Currently, the area is becoming a hayfield. It is important for the area to be accessible as this area is used to gain access to the Pumpkin Hill Town Forest. Evangelyn Morse is seeking to have the mowing of this area be added to the Town's mowing account. An advertising request and an incentive was inquired about also.

Ken Linsley suggested to have Richie Benoit take a look at the area and see what it would cost and if he could do it and then add to next year's mowing bid.

Bridget Ferrin noted the volunteers mowed the area monthly in June, July and August.

Kristin Franson reminded all of the condition of the road in spring and mud season.

Keith Gadapee noted the road was a Class 4 Town road which does not get a lot of maintenance.

Greg Prior was not familiar with the specific location but volunteered to brush hog the area.

Ken Linsley noted Greg Prior had the blessing of the Town.

Keith Gadapee volunteered to show Greg Prior the access road and location needing to be mowed.

- Brian Henderson, Development Review Board Chair – Time Change – The DRB voted at their last meeting to hold their future meetings at 5:30 pm instead of the current 7:00 pm. The time change has been approved by the Zoning Administrator and the DRB. Selectboard opinion is being sought along with Planning Commission. The time change will occur in September/October once all parties have had the ability to speak of their concerns. The DRB is also holding in person meetings.

No objections by Selectboard.

Consensus was to approve the 5:30 time change and in person meetings.

- Dawn Pastula and Wendy Larrabee – Autumn on the Green – use of Town Green from October 1st through the 3rd for set up of Autumn on the Green which will take place on Sunday, October 3rd from 10am until 4pm. Request to close Peacham Road on the 3rd, use of water and electricity on the 3rd, No Parking signs to be put out on October 2nd around the standard locations (Brainerd Street and corner past school) and to advertise by placing a wagon on the Green on September 19th. AOT has already been contacted regarding the light on Route 2 making it a flashing light starting at 6am on Sunday.

Consensus is to carry subject to next meeting for vote as Selectboard quorum is required and Eric Bach is abstaining from vote.

4. **Town Clerk** (Wendy Somers)

- Liquor Permit for Eden Ice Cider Company who has applied for a Special Events Permit for Autumn on the Green.

Consensus is to carry to next meeting for full Selectboard vote.

- Curb Cut for Gore Road which comes off of Walden Hill Road for landowner Patrick Clifford and applicant Charles Palmer.

Motion by Eric Bach, 2nd by Kristin Franson to approve Curb Cut for Gore Road off of Walden Hill Road for landowner Patrick Clifford and applicant Charles Palmer and for Ken Linsley to sign the paperwork. Vote 3-0-0. All in favor.

- Sewer Permit inquiry process for permits (Sewer Update).

Ken Linsley noted that he and Peter Griffin were working on the document, so all permits are to be put on hold.

- UVM partnership with Town for internship of undergrad student for a 15 week semester project with 8-10 hours a week. Inquiry for suggestions on possible projects.

Eric Bach suggested a cemetery document collaboration.

Ken Linsley inquired when the information was needed by.

- Stipend – (Special COVID Award) calculation based on hours not rate of pay. 40 hour employee would get \$750 and everyone else is based on hours worked during the 15 month time frame. Total Town expense is \$9,300 and the Town picks up items that come out of normal check and employees pay income tax at end of year.

Motion by Eric Bach, 2nd by Kristin Franson to approve. Vote 3-0-0. All in favor.

5. **Highway Foreman** (Keith Gadapee)

- Permission to sign grant agreement for Pilot and Aid Grant for \$22,900 for fiscal year 2022. This is an MRGP process but no site has been picked yet. The normal ditching, stoning and lining of culverts will be done once a location is chosen.

Motion by Kristin Franson, 2nd by Eric Bach to authorize Keith Gadapee to sign the grant agreement. Vote 3-0-0. All in favor.

- Recycle Center project update – on the 19th the concrete contractor's proposals will be opened and then the following meeting the building and electrical contractor's proposals will be opened. There is a new process in choosing contractors for this grant award whereas the federal and state debarment websites are needed to be checked to see if any contractors submitting proposals are listed there.
- Line striping around the Green has been done. There are 31 parking spots, two of which are handicapped. Line striping will continue to Hill Street.
- Peacham Road will get final coat on Monday night and shoulders and lawns will be fixed. The school drive almost to Oneida is completed.

6. **Issues and Information** (All)

(a) **Special COVID Award** – See Town Clerk's Report.

(b) **Fire Department Door Bid Update** – Audrey DeProspero – Bob Larose has received his \$500 deposit on the North Danville Fire Department door. No Town refund required.

- (c) **Sewer Update** – See Town Clerk’s Report.
- (d) **IOT Sensor** – Audrey DeProspero – temperature and motion sensors have been installed at the North Danville Community Center and are working.
- (e) **DRB Meeting Time Change** – See Visitor Section Brian Henderson.
- (f) **Trees on Green – East and West** – Ken Linsley – there are sick trees on the Green. The trees have been discussed with Wes Everts Tree Warden who has made two suggestions: cut dead wood or take tree down.

Suggestion is to approach Conservation Commission and Tree Warden Wes Everts to get suggested tree replacements by them.

- (g) **Wilson Road – Set Speed Limit/Hidden Drive** – Keith Gadapee – contacted AOT to find out process for change of speed limit outside of the current Town Ordinance. The change would require a study. The road goes to a Class 4 road and is passable. Suggested was to install a 35 mph sign and follow the current ordinance.

Kristin Franson suggested installing a Slow Children at Play sign instead of doing a study as the road is not heavily travelled.

Ken Linsley noted the Slow Children at Play sign had no legal significance and not recommended by AOT or VLCT.

Ken Linsley inquired about Hidden Drive sign.

Keith Gadapee noted the Hidden Drive sign was based on site distance and generally for older driveways but this location is a new driveway and met the site distance. Sign costs are approximately \$175 plus maintenance.

Consensus is to install a 35 mph sign in accordance with Town Ordinance.

- (h) **Dog Control Webinar update** – Eric Bach, Sharon Daniell and Audrey DeProspero attended webinar given by VLCT.

Discussed was current Animal Control Ordinance and VLCT Template for Dog Ordinance along with simplifying current ordinance.

- (i) **Town Hall Clock** – Ken Linsley – clock has been idle during COVID and it was suggested by Tim Ide to have someone come in and take a look at it to make recommendations for what might need to be done. D’Avanza Clock Repair has been contacted and have given a service estimate for \$395.

Motion by Eric Bach, 2nd by Kristin Franson to expend \$395 to get assessment and status of clock. Vote 3-0-0. All in favor.

- (j) **New Email – Security** – Audrey DeProspero – new email system has authentication access. Removal of security is being requested. Authentication for sign on is only required at first log on. Guidance from Selectboard needed on how to respond.

Consensus is to leave security on system for sign on as it is only done one time.

- (k) **Millstone** – Ken Linsley – Paul and Bernadette Chouinard have donated the last millstone from Morse’s Mill to the Town. The stone is 1,700 pounds and Keith Gadapee has volunteered to move it. The stone is 4 ½ feet in diameter and 7-8 inches thick. It could be set as a table in the semicircle of stonework that Chris Colby created as part of the Route 2 redesign project, on the lower Green but needs to be secured. A granite marker could be set next to it noting its significance. Money from the Marian Sevigny Fund could be used for the expense as it is an improvement to the Green.

Consensus is to contact Chris Colby to get his opinion.

7. **Financials:** Orders to review and sign

Motion by Eric Bach, 2nd by Kristin Franson to authorize Chair Ken Linsley to review and sign the Financial Orders on behalf of the Selectboard. Vote 3-0-0. All in favor.

8. **Adjourn** – *Motion by Eric Bach, 2nd by Kristin Franson to adjourn at 7:38 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted August 06, 2021 at 01:39 pm.